

CHARGING AND REMISSIONS POLICY

The Governing Body recognises the valuable contribution that the wide range of additional activities – including clubs, trips and residential experience – can make towards pupils’ personal and social education. The Governors aim to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

Charges

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school:

- * School journeys in school hours
- * The board and lodging element of residential activities deemed to take place in school hours
- * Activities outside school hours
- * The full cost to each pupil for activities deemed to be optional extras taking place outside school hours (eg KSA visits, additional sports activities).

Individual Music Tuition

There is a nominal termly rent for school instruments provided for individual music tuition. The Governing Body reserves the right to levy a charge for tuition in playing an instrument to an individual or a group of no more than four pupils.

Charging in Kind

The cost of materials, ingredients, equipment (or the provision of them by parents) for cookery.

Voluntary Contributions

Voluntary contributions will be on a pro-rata basis and will normally cover the cost of transport (incidental to educational visits), subsidy for children whose parents are on income support and the cost of additional educational activities taking place during school time.

Damage or Loss

The Governors reserve the right to make a charge for significant damage or loss occasioned to school property (eg broken windows, lost or defaced books etc.)

Remissions

Where the parents of a pupil are:

- In receipt of income support/jobseekers allowance
- or* eligible through the child tax credits award
- or* in receipt of support under Part VI of the Immigration and Asylum Act 1999
- or* experiencing other circumstances of family hardship which make it difficult for pupils to take part in activities for which a charge is made.

The Governing Body invites the parents to apply for remission of charges. Authorisation of remission, whether in part or full, will be made by the Headteacher in consultation with the Chair of Governors having due regard to the funds available.